Fall Newsletter 2016

CTEIS Informer

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CTE

Important Dates

Expenditures Due to CEPD: Nov. 3, 2016 Due to OCTE: Nov. 10, 2016	**LTCS Contracted Program Notifications** Due Oct. 6, 2016
CTE EMC and CTE Dual Enrollment Course Enrollments Due to CEPD: Mar. 9, 2017 Due to OCTE: Mar. 16, 2017	**Emerging Program Application Windows** Oct. 10 - Dec. 9, 2016 Jan. 2 - Feb. 17, 2017
Follow-Up Due to CEPD: May 4, 2017 Due to OCTE: May 11, 2017	**New CTE Program Application Windows** Oct. 10 - Dec. 9, 2016 Jan. 2 - Feb. 17, 2017
EOY Completion Entry Due to CEPD: June 22, 2017 Due to OCTE: June 29, 2017	**CEPD Options** Due June 15, 2017
Technical Skill Assessment (TSA) Extraction Dates November 25, 2016 January 13, 2017 March 24, 2017 April 14, 2017	

New 61b Eligibility Opportunities

Students who are dually enrolled in CTE for secondary and postsecondary CTE credits may be eligible to generate 61b funding. Further, if a student is in a non-CTE course that leads to an associate's degree,
industry-recognized technical certification, college credit, or apprenticeship, it too, might be eligible for 61b funding. Please consult the new Fall Data Entry training manual or videos for more details.

CTEIS Knowledge Base

All the CTEIS resources: Training, Documentation, Training Registration, Newsletters, Important Dates, Blog with important CTEIS announcements etc. are now found on the CTEIS Knowledge Base. The Knowledge Base is completely searchable to enable you to easily access all the resources you need. We will start mapping the Knowledge Base articles to the CTEIS modules later this year.

Conference Call Dates

2016-17 school year: September 14, 2016 | November 16, 2016 | January 11, 2017 | March 15, 2017 | May 17, 2017

Upcoming Fall Training

New User Orientation (Sept. 12 – Oct. 4)

A brief training designed to introduce district staff to the terminology, structure, and reporting processes of CTEIS. *Approx. training duration: 1 hour*
Who benefits from this training?

- First-time CTEIS users assigned an Enrollment Data Entry role.
- Enrollment data reporters with limited CTEIS experience.

Fall Data Entry (Sept. 12 – Oct. 4)

A training session designed to introduce reporters to the process of collecting enrollment data in preparation for the Spring Enrollment and Completion Collection. New system features and announcements will be addressed, and other topics of discussion include entering course, staff, student, and enrollment data into CTEIS; using the CTEIS import feature; and verifying information via CTEIS reports. *Approx. training duration: 2.5 hours*

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Training

Register for CTEIS training/check training schedules at: **CTEIS Training Registration and Schedule**
Who benefits from this training?

- First-time CTEIS with an Enrollment Data Entry role.
- Enrollment data reporters with limited CTEIS experience.
- Seasoned enrollment reporters who wish to remain current with CTEIS updates.
- FAs/CEPD Administrators seeking experience in utilizing CTEIS effectively.

Expenditures (Oct. 6 – Oct. 7)

A training session designed to guide reporters to the completion of the Expenditures report. New system features and announcements will be addressed, and other topics of discussion include interpreting the Added Cost Expenditures Worksheet, collecting and entering expenditure information into CTEIS, creating distribution lists, and validating and submitting report data to OCTE. *Approx. training duration: 3 hours*
Who benefits from this training?

- First-time CTEIS users with Expenditures Data Entry role.
- Expenditure data reporters with limited CTEIS experience.
- Seasoned expenditure reporters who wish to remain current with CTEIS updates.
- FAs/CEPD Administrators seeking experience in utilizing CTEIS effectively.