Winter Newsletter 2017

CTEIS Informer

Learning that works for Michigan
CTE

Follow-Up Begins

Preparation

The Follow-Up survey gets underway in February. Follow-Up gathers information from students who recently completed a CTE program about how their CTE training has impacted their career choices. Your involvement in the Follow-Up survey is determined by your CTE Administrator. We will publish the list of students eligible for Follow-Up at the end of January.

Tips for Follow-Up

If this is your first time working on Follow-Up, be sure to:

- Attend training (see Follow-Up Training Dates below).
- Review the Follow-Up Training video
- Remember the CTEIS Help Desk phone number (1-800-203-0614 ext. 128 or 1-517-333-9363 ext. 128).

Follow-Up Training Dates

Date (2017)	Location
February 01	Webinar
February 06	Grand Rapids
February 07	Berrien Springs
February 09	Webinar
February 14	Wayne
February 15	Clinton Twp.
February 21	Flint
February 22	Bay City
February 28	Webinar

2017 Breaking Traditions Award

The Office of Career and Technical Education (OCTE) is seeking nominations for outstanding students, who have been successful in a CTE program area that is nontraditional for their gender, to participate in Michigan's fifteenth annual statewide Breaking Traditions Awards. For more information and award categories read:
2017 Break Traditions Award >

Assessment Data Pulls

OCTE provides a data extraction service to all CTEIS Enrollment reporters to ease the process of organizing skill assessment tests for Concentrators and Completers. To take advantage of this service, simply enroll your students into the appropriate classes via Manage Enrollment. If you would like to take advantage of this service, please be sure to see that your students eligible for assessment are properly enrolled in a course in their program. From this, we will be able to extract all the students currently enrolled in that program and provide that information to the appropriate test vendor. Upcoming dates for Assessment Pulls:
March 24, 2017
April 14, 2017

Final Enrollment Deadline

CTEIS enrollments are required to be entered into CTEIS by **May 16th, 2017**. This means that all students must be enrolled in order for OCTE to ensure they are properly matched to complementary MDE data. All that is required is that the student be enrolled in at least one current course. You may update grades, segments, and other information at a later date. If you have any questions, please call the help desk.

Training

Click to see schedule/register for **Spring Enrollment Optimization training** in March.
CEPD Training on January 25th and **Fiscal Agent Training on January 26th**!

FAQ

Should CTEIS users input students' gross or net wages into the survey field that asks what they earn per hour / week / month / year?	Reporters should use gross wages since this allows for comparisons across different students. Net pay is unusable for comparisons between students because deductions taken out of paychecks vary.
What is the threshold for survey response rates that puts us in danger of being audited?	Generally, the state asks Follow-Up reporters to strive for a 90%-100% response rate as the survey is a key requirement for receiving Perkins monies. For anything less than 90%, you significantly raise the risk of a TRAC/audit finding.